

# ADDENDUM NO. 1

CITY OF GRAND LEDGE

## Request for Proposals – 2025 LANDSCAPING DDA AND CITY HALL

### **Date Issued: October 27, 2025**

This Addendum forms part of the Request for Proposals (RFP) issued on October 23, 2025, for Landscaping Downtown Development Authority (DDA) and City Hall Properties and modifies the original documents as follows.

## Clarification and Additional Requirements:

- 1. Seventeen Bump-Out Planters.** Correction to existing perennials in the planters with changes crossed out and noted in **red** below.
  - a. **Existing Perennials.** The planters currently include tall purple **and white** flowering perennials, noted below. These perennials need to be maintained and replaced only when necessary.
    - i. ~~Nepeta Faassenii – ‘Purrsian Blue’, purple flowers~~
    - ii. ~~Liriope Muscari – ‘Big Blue Lilyturf’, purple flowers~~
    - iii. **Calamintha Nepeta – ‘Montrose White’ – white flowers**
    - iv. **Nepeta Racemosa – ‘Walker’s Low’ – purple flowers**
  - b. **New Perennials – ~~One-Time Cost~~.** New perennials will need to be added to all 17 planters. Throughout the growing season, replacement of perennials with the same varieties will be necessary if any plants do not survive.
    - i. **Year 1:** In the spring, 316, one-gallon perennials, approximately 18 perennials per planter, of a variety, **size, and cost** to be **negotiated and approved** by the Assistant City Manager before purchasing.
    - ii. **Years 2 & 3:** **Replacement perennials, if needed, of a variety, size, and cost will be negotiated and approved by the Assistant City Manager before purchasing.**
- 2. WEED CONTROL IN PLANTING BEDS & NON-LAWN AREAS.** Correction to existing section regarding weed control with changes crossed out and noted in **red** below.
  - a. Hand weeding **and chemical weed control** shall be performed twice monthly throughout the mowing season to keep planting beds, walks, sidewalks, drives, and curbs in a weed-free condition.
  - b. **Up to four (4) times per year**, Roundup (glyphosate) herbicide shall be used on small weeds (2” tall or less). Larger weeds will first be sprayed and then removed by hand when dead.

3. **BIDDERS' PROPOSAL - Update.** Please see attached.
  - a. The Bidders' Proposal has been updated to separate the costs for mulch for both the City Hall Playground and Landscape Areas.
  - b. Additionally, the updated Bidders Proposal updates the pricing to specify cost **per yard** per year.
4. All other items, conditions, and requirements of the original RFP remain in effect unless specifically modified by this Addendum.

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## **ACKNOWLEDGEMENT OF RECEIPT**

All respondents must acknowledge receipt of Addendum No. 1 in their proposal submission.

## Bidders’ Proposal – REVISED 10-27-2025

### 2025 CITY OF GRAND LEDGE LANDSCAPING for DDA AND CITY HALL PROPERTIES

All work shall be completed in accordance with the City of Grand Ledge RFP and Scope of Work. The Contractor receiving the bid award shall provide proof of insurance in the amount shown in the RFP guidelines before the commencement of work. Insurance shall be kept current and in full force throughout the duration of work. The Contractor shall show satisfactory evidence that they have performed similar work previously and that they have adequate equipment and labor to perform the work in a timely fashion.

The City shall pay the chosen Contractor a total amount divided into seven (7) equal payments to be paid from April through October. In addition, a separate amount associated with the per-yard cost and labor/installation of mulch will be paid one (1) time during the term.

SCOPE OF WORK ITEMS		YEAR 1 COST	EST. YEAR 2 COST	EST. YEAR 3 COST
A.	Cost per month, for seven (7) months, includes all items noted in the specifications for Landscaping DDA and City Hall	<u>COST PER MONTH:</u> \$	<u>COST PER MONTH:</u> \$	<u>COST PER MONTH:</u> \$
B.	<b>Landscape Areas.</b> Cost <b>PER YARD</b> to purchase and install <b>mulch</b> once per season, as noted in the specifications.	<u>COST PER YARD</u> \$	<u>COST PER YARD</u> \$	<u>COST PER YARD</u> \$
C.	<b>City Hall Playground.</b> Cost <b>PER YARD</b> to purchase and install <b>mulch</b> once per season, as noted in the specifications.	<u>COST PER YARD</u> \$	<u>COST PER YARD</u> \$	<u>COST PER YARD</u> \$
D.	<b>Flowerpots + Planter Boxes.</b> Cost to purchase and plant annuals, chrysanthemums, and decorative pine trees once per season, as noted in the specifications.	<u>COST PER YEAR</u> \$	<u>COST PER YEAR</u> \$	<u>COST PER YEAR</u> \$
E.	<b>Bump Out Planter Boxes.</b> Cost to purchase and plant 316 one-gallon perennials, as noted in the specifications.	<u>ONE TIME COST</u> \$	<u>REPLACEMENT COST, IF NECESSARY</u> \$	<u>REPLACEMENT COST, IF NECESSARY</u> \$



This bid is submitted in response to the City of Grand Ledge RFP for <b>2025 LANDSCAPING FOR DDA AND CITY HALL PROPERTIES</b> by:	
<b>Company Name:</b>	
<b>Authorized Signature:</b>	
<b>Print Name:</b>	
<b>Title</b>	
<b>Business Address</b>	
<b>Business Phone</b>	
<b>Date:</b>	