

**DOWNTOWN DEVELOPMENT AUTHORITY  
310 GREENWOOD ST.  
GRAND LEDGE, MI 48837**

**MINUTES – REGULAR MEETING  
WEDNESDAY, AUGUST 10, 2022 - 6:00 P.M.  
COUNCIL CHAMBERS, CITY HALL  
310 GREENWOOD ST., GRAND LEDGE MI 48837**

**I. ROLL CALL OF BOARD** – Authority Members Present: Chairman, Bruce MacDowell, Mayor Pro Tem Keith Mulder, Amy Hoyes, Dana Beattie, Terrance Augustine, Lise Mitchell, Spencer Bye, and Karl Glarner  
Members Absent: Mayor Thom Soble, Michael Fredericks, Andrew Archer, Vicki Paski, and Chris Fata  
Others Present: Ameer King, Assistant City Manager

**II. PLEDGE OF ALLEGIANCE** – Authority Member Glarner led the group in the Pledge of Allegiance.

**III. AUDIENCE PARTICIPATION** – None

**IV. APPROVAL OF REGULAR AGENDA**

**A. Motion** – To approve the Wednesday, August 10, 2022, regular DDA agenda.

AUTHORITY MEMBER MITCHELL MOVED, AND AUTHORITY MEMBER AUGUSTINE SECONDED, TO APPROVE THE AUGUST 10, 2022, AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

**V. APPROVAL OF MINUTES**

**A. Motion** – To approve the Wednesday, May 11, 2022, regular DDA minutes.

AUTHORITY MEMBER MITCHELL MOVED, AND AUTHORITY MEMBER GLARNER SECONDED, TO APPROVE THE MAY 11, 2022, MINUTES AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

**VI. COMMITTEE REPORTS** – None

**VII. STAFF REPORTS**

**A. Financial Transactions and Bills** – Mrs. King reviewed the financial transactions and bills.

AUTHORITY MEMBER AUGUSTINE MOVED, AND AUTHORITY MEMBER HOYES SECONDED, TO ACKNOWLEDGE THE PAYMENT OF THE FINANCIAL TRANSACTIONS AND BILLS IN THE AMOUNT OF \$34,056.04. MOTION CARRIED UNANIMOUSLY.

**B. Monthly financial statement** – Mrs. King reviewed the monthly financial statements.

AUTHORITY MEMBER MITCHELL MOVED, AND AUTHORITY MEMBER BEATTIE SECONDED, TO ACCEPT AND PLACE ON FILE THE MONTHLY FINANCIAL STATEMENTS. MOTION CARRIED UNANIMOUSLY

**VIII. UNFINISHED BUSINESS** –

**A. Bridge Street Plaza Development** – Mrs. King indicated that staff solicited letters of interest from developers and did not receive any in return. Staff will send out the information to a larger group of developers over the winter months.

**B. Jaycee Park Public Gathering Space** – Mrs. King indicated the stairs are scheduled to be installed after the Music in the Park concert series is wrapped up on Thursday, August 18.

**C. MEDC Rap Grant** – Mrs. King indicated that the grant selection process should be completed in September.

**IX. NEW BUSINESS –**

- A.** Best of 2022 Photo Contest – Mrs. King indicated that it has been five years since we held the last photo contest. e are asking for support to hold the Best of 2022 Photo Contest. We frequently use photos in marketing and promotional items.

AUTHORITY MEMBER AUGUSTINE MOVED, AND AUTHORITY MEMBER MITCHELL SECONDED, TO APPROVE \$500.00 FINANCIAL SUPPORT FOR THE BEST OF 2022 PHOTO CONTEST. MOTION CARRIED UNANIMOUSLY.

**X. AUDIENCE PARTICIPATION – NONE**

**XI. COMMUNICATIONS FROM MEMBERS –**

Authority Member Augustine indicated that Eaton County Commissioners voted to place a park millage on the ballot. A good chunk of the monies will go to improvements in Grand Ledge parks. Crandall Lake (in Charlotte) will also receive improvements if the millage is passed. The DDA will also capture a portion of that as well. The County is looking into matching grant funding. Eatran and CATA are looking at ways to use their administration together and partner for a regional transit system. The crosswalk at Bridge and Scott Streets, I would like the city to consider a four-way stop there. I love the angled parking, but there are many close calls as people back out. Mayor Pro Tem Mulder added that he agrees and will follow up with City Manager Smith and Chief Osterholzer on the subject. Authority Member Bye added that he thought the four-way stop was a good idea as well.

Authority Member Hoyes indicated that the Chamber has had a busy few weeks. The Music in the Park concerts is nearing the end. The annual golf outing is this Friday with the most teams ever. Movies in the Ballfield will be held on the 19<sup>th</sup> with lots of fun things to do that Friday night. Market on the Grand has been busy this summer, as well.

Authority Member Mitchell indicated that the summer reading program was a huge success. There were over 300 people at the foam party and water carnival. The library is offering a brown bag book, where people come in and grab a paper bag check it out and you don't know what it is. The LEGGO challenge is coming up as well. The library is grateful for the millage passing.

**XII. ADJOURNMENT**

AUTHORITY MEMBER AUGUSTINE MOVED, AND AUTHORITY MEMBER BYE SECONDED TO ADJOURN THE MEETING AT 6:24 PM. MOTION CARRIED UNANIMOUSLY.

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Vicki Paski, Secretary

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Bruce MacDowell, Chairman