

**GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 25 JULY 2022 – 7:30 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837**

- I. ROLL CALL OF COUNCIL** – Mayor Pro-Tem Keith Mulder; and Council Members Brett Gillespie, Tom Jancek, Rick Lantz, Lynne MacDowell, and Don Willems
– Mayor Thom Sowle was excused.
- OTHERS PRESENT** – Adam Smith, City Manager; Gregory Newman, City Clerk; David Pawley, Finance Director / City Treasurer; Thomas Osterholzer, Chief of Police; Susan Stachowiak, Zoning Administrator;

II. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Mulder led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

The public did not comment.

IV. APPROVAL OF CONSENT AGENDA

- A. Motion** – To approve the Monday, 25 July 2022 City Council consent agenda, as follows:
- i. Financial transactions and bills.
 - ii. Monday, 11 July 2022 City Council minutes.
 - iii. 2022 Island Art Fair.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER JANCEK SECONDED, TO APPROVE THE MONDAY, 25 JULY 2022 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Monday, 25 July 2022 regular City Council agenda.

COUNCIL MEMBER MACDOWELL MOVED, COUNCIL MEMBER GILLESPIE SECONDED, TO APPROVE THE MONDAY, 25 JULY 2022 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

Board of Review

Adam Smith, City Manager, reported the Board of Review met for its July meeting.

Grand Ledge Area Emergency Services Authority

Council Member Willems reported on the Grand Ledge Area Emergency Services Authority millage renewal on the 02 August 2022 ballot.

Planning Commission

Adam Smith, City Manager, mentioned the 21 July 2022 Planning Commission special meeting.

VII. STAFF REPORTS

Manager's Office

Clerk's Department

Gregory Newman, City Clerk, reported on absent voter applications and ballots, and preliminary accuracy testing of the tabulating equipment for the 02 August 2022 election.

The City Council discussed the testing of the tabulating equipment for the 02 August 2022 election.

Finance Department

David Pawley, Finance Director / City Treasurer, reported on the Summer 2022 tax bill mailing, the fiscal year change over, the completed Fiscal Year 2021 preliminary audit work, and training opportunities through the Michigan Municipal League.

Police Department

Thomas Osterholzer, Chief of Police, reported on personnel training, the successful Yankee Doodle Day, a pursuit ending in Delta Township with multiple felony charges, and the successful Fish With a Cop event.

The City Council discussed a recent suspect search and the communication throughout the day.

Planning and Zoning Department

Susan Stachowiak, Zoning Administrator, reported on the 21 July 2022 Planning Commission special meeting to reapprove a site plan for 403 S. Clinton St. and the expected Master Plan review.

- A. **Motion** – To receive and place on file the June 2022 staff reports from the Clerk's Department, Finance Department, Police Department, and Planning and Zoning Department.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER JANCEK SECONDED, TO RECEIVE AND PLACE ON FILE THE JUNE 2022 STAFF REPORTS FROM THE CLERK'S DEPARTMENT, FINANCE DEPARTMENT, POLICE DEPARTMENT, AND PLANNING AND ZONING DEPARTMENT. MOTION CARRIED UNANIMOUSLY.

VIII. UNFINISHED BUSINESS

- A. **Resolution #37 of 2022** – To approve a Michigan Natural Resources Trust Fund Development Project Agreement.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #37 OF 2022, TO APPROVE A MICHIGAN NATURAL RESOURCES TRUST FUND DEVELOPMENT PROJECT AGREEMENT.

Adam Smith, City Manager, explained the resolution is for Phase 1 of the ballfields adjacent to Fitzgerald Park, and the expected bidding and construction schedule for the project.

The City Council debated the next steps after Phase 1.

MOTION TO ADOPT RESOLUTION #37 OF 2022, TO APPROVE A MICHIGAN NATURAL RESOURCES TRUST FUND DEVELOPMENT PROJECT AGREEMENT, CARRIED UNANIMOUSLY.

- B. Resolution #38 of 2022** – To designate an Authorized Project Representative for a Rural Development Application for Water System Improvements.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER JANCEK SECONDED, TO ADOPT RESOLUTION #38 OF 2022, TO DESIGNATE AN AUTHORIZED PROJECT REPRESENTATIVE FOR A RURAL DEVELOPMENT APPLICATION FOR WATER SYSTEM IMPROVEMENTS.

Adam Smith, City Manager, explained the need to designate a second Authorized Project Representative so staff can interact with the online funding website.

MOTION TO ADOPT RESOLUTION #38 OF 2022, TO DESIGNATE AN AUTHORIZED PROJECT REPRESENTATIVE FOR A RURAL DEVELOPMENT APPLICATION FOR WATER SYSTEM IMPROVEMENTS, CARRIED UNANIMOUSLY.

IX. NEW BUSINESS

X. AUDIENCE PARTICIPATION

The public did not comment.

XI. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Council Member Jancek commented on the successful Music in the Park.

Council Member Mulder mentioned the Market on the Grand every Saturday and the 06 August 2022 Island Art Fair.

Council Member Gillespie mentioned the 02 August 2022 election.

XII. CLOSED SESSION

- A. Motion** – To move into closed session, per the Open Meetings Act, Section 8(h), to consider material exempt from discussion or disclosure by state or federal statute, being correspondence from its attorneys, all dated 22 July 2022.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER LANTZ SECONDED, TO MOVE INTO CLOSED SESSION, PER THE OPEN MEETINGS ACT, SECTION 8(H), TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE, BEING CORRESPONDENCE FROM ITS ATTORNEYS, ALL DATED 22 JULY 2022, AT 8:11 P.M. MOTION CARRIED UNANIMOUSLY.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER GILLESPIE SECONDED, TO RETURN TO THE MONDAY, 25 JULY 2022 CITY COUNCIL REGULAR MEETING, AT 10:29 P.M. CARRIED UNANIMOUSLY.

XIII. ADJOURNMENT

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADJOURN THE MONDAY, 25 JULY 2022 CITY COUNCIL REGULAR MEETING, AT 10:29 P.M. MOTION CARRIED UNANIMOUSLY.

APPROVED 08 AUGUST 2022.

Gregory L. Newman, City Clerk

Keith O. Mulder, Mayor Pro-Tem