

**DOWNTOWN DEVELOPMENT AUTHORITY
310 GREENWOOD ST.
GRAND LEDGE, MI 48837**

**MINUTES – REGULAR MEETING
WEDNESDAY, MAY 11, 2022 - 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837**

- I. ROLL CALL OF BOARD** – Authority Members Present: Chairman, Bruce MacDowell, Mayor Pro Tem Keith Mulder, Amy Hoyes, Mayor Thom Sowle, Lise Mitchell, Andrew Archer, and Chris Fata
Members Absent: Dana Beattie, Terrance Augustine, Michael Fredericks, Spencer Bye, Vicki Paski, and Karl Glarner
Others Present: Ameer King, Assistant City Manager

II. PLEDGE OF ALLEGIANCE –

III. AUDIENCE PARTICIPATION – None

IV. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Wednesday, May 11, 2022, regular DDA agenda.

AUTHORITY MEMBER MITCHELL MOVED, AUTHORITY MEMBER MULDER SECONDED, TO APPROVE THE MAY 11, 2022, AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF MINUTES

- A. Motion** – To approve the Wednesday, April 13, 2022, regular DDA minutes.

AUTHORITY MEMBER MITCHELL MOVED, AUTHORITY MEMBER MULDER SECONDED, TO APPROVE THE APRIL 13, 2022, MINUTES AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE REPORTS – None

VII. STAFF REPORTS

- A. Financial Transactions and Bills** – Mrs. King reviewed the financial transactions and bills.

AUTHORITY MEMBER ARCHER MOVED, AUTHORITY MEMBER MITCHELL SECONDED, TO ACKNOWLEDGE THE PAYMENT OF THE FINANCIAL TRANSACTIONS AND BILLS IN THE AMOUNT OF \$11,218.27. MOTION CARRIED UNANIMOUSLY.

- B. Monthly financial statement** – Mrs. King reviewed the monthly financial statements.

AUTHORITY MEMBER MITCHELL MOVED, AUTHORITY MEMBER ARCHER SECONDED, TO ACCEPT AND PLACE ON FILE THE MONTHLY FINANCIAL STATEMENTS. MOTION CARRIED UNANIMOUSLY

VIII. UNFINISHED BUSINESS –

- A. Bridge Street Plaza Development** – [Action Item] Mrs. King indicated that staff was notified by Mr. Booth that he no longer wished to pursue infill development at Bridge Street Plaza. Staff has worked on ensuring Bridge Street Plaza is redevelopment ready. Would the Authority wish to pursue their Tier 1 Priority of Infill Development of Bridge Street Plaza. Chairman MacDowell reviewed the history of that property and noted that the board had acquired all of the parcels to be in a position to offer a developer the right plan to restore the downtown area.

AUTHORITY MEMBER ARCHER MOVED, AUTHORITY MEMBER FATA SECONDED, TO REQUEST STAFF SOLICIT PROPOSALS FROM DEVELOPERS IN THE MID-MICHIGAN REGION AND BRING THE PROPOSALS BACK TO THE AUTHORITY FOR REVIEW. MOTION CARRIED UNANIMOUSLY.

- B.** Jaycee Park Public Gathering Space – [Action Item] Mrs. King indicated at the meeting on March 9, 2022, staff was asked to evaluate alternative incremental improvements to Jaycee Park after rejecting the bid. Staff received a bid for steps leading down to the performance shelter along the tiered seating area on the southeast side in the amount of \$18,000. Staff is recommending authorization of funding in an amount not to exceed \$20,000 to complete the project.

AUTHORITY MEMBER MULDER MOVED, AUTHORITY MEMBER SOWLE SECONDED, TO APPROVE THE PROJECT FOR CONCRETE STEPS ON THE SOUTHEAST SIDE OF THE TIERED SEATING AT JAYCEE PARK NOT TO EXCEED \$20,000.00. MOTION CARRIED UNANIMOUSLY.

IX. NEW BUSINESS –

- A.** Request from Grand Ledge Chamber of Commerce – Mrs. King indicated that the board had approved temporary amenities in Bridge Street Plaza. Authority Member Hoyes indicated that on behalf of the Grand Ledge Chamber of Commerce they are requesting two of the four tables from Bridge Street Plaza be moved to Jaycee Park to support the Market on the Grand events through the summer.

AUTHORITY MEMBER ARCHER MOVED, AUTHORITY MEMBER FATA SECONDED, TO REQUEST STAFF MOVE TWO PICNIC TABLES TO JAYCEE PARK FOR MARKET ON THE GRAND. MOTION CARRIED UNANIMOUSLY.

X. AUDIENCE PARTICIPATION – NONE

XI. COMMUNICATIONS FROM MEMBERS –

Authority Member Mitchell indicate that the library is gearing up for summer reading program, there is a bike safety clinic tomorrow, and there will be many programs for adults this summer. Oceans of possibilities is the theme for the summer reading program.

Authority Member Hoyes indicated that the Farmers Market begins this Saturday. Currently, there are 16 annual vendors and 30 week to week vendors signed up. The Music in The Park concert series is all scheduled and ready to go.

XII. ADJOURNMENT

AUTHORITY MEMBER FATA MOVED, AUTHORITY MEMBER ARCHER SECONDED TO ADJOURN THE MEETING AT 6:23 PM. MOTION CARRIED UNANIMOUSLY.

Vicki Paski, Secretary

Bruce MacDowell, Chairman