

GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149

CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 14 MARCH 2022 – 7:30 P.M.
GYMNASIUM, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837

- I. ROLL CALL OF COUNCIL** – Mayor Thom Sowle; Mayor Pro-Tem Keith Mulder; and Council Members Brett Gillespie, Tom Jancek, Lynne MacDowell, and Don Willems
– Council Member Rick Lantz was excused

OTHERS PRESENT – Adam Smith, City Manager; Ameer King, Assistant City Manager; Gregory Newman, City Clerk; David Pawley, Finance Director / City Treasurer; Dave Gutches, Public Services Superintendent; Kurt Ristow, Public Works Superintendent

II. PLEDGE OF ALLEGIANCE

Mayor Sowle led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

David Logel, 1064 Brookside Dr., mentioned the Chief of Police's positive interaction with Grand Ledge High School students about policing, Safe Driving Exposition at the Grand Ledge High School, and the 23 April 2022 Earth Day at Oak Park.

IV. APPROVAL OF CONSENT AGENDA

- A. Motion** – To approve the Monday, 14 March 2022 City Council consent agenda, as follows:
- i. Financial transactions and bills.
 - ii. Monday, 28 February 2022 City Council minutes.
 - iii. Board of Review Compensation Plan.

COUNCIL MEMBER MACDOWELL MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO APPROVE THE MONDAY, 14 MARCH 2022 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Monday, 14 March 2022 regular City Council agenda.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER JANCEK SECONDED, TO APPROVE THE MONDAY, 14 MARCH 2022 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS

Grand Ledge Area Emergency Services Authority

Council Member Willems reported the Grand Ledge Area Emergency Services Authority appointed Mike Roman as interim Fire Chief.

Downtown Development Authority

Adam Smith, City Manager, reported the Downtown Development Authority met on 09 March 2022 and is working on its Fiscal Year 2023 budget.

VII. STAFF REPORTS

Manager's Office

Amee King, Assistant City Manager, reported on new personnel, a COVID-19 reimbursement request, and ongoing maintenance and work on City Hall.

Police Department

Thomas Osterholzer, Chief of Police, thanked David Logel for inviting him to his classroom, and reported on crisis communication and sexual assault response trainings, and work on the Fiscal Year 2023 budget.

Department of Public Services

Dave Gutchess, Public Services Superintendent, reported on Wastewater Treatment Plant statistics, an overflow event due to rain and snow melt resulting in no discharge violations, Winstanley Farm site cleanup, street maintenance, and sales of outdated and replaced equipment.

Kurt Ristow, Public Works Superintendent, reported on water main breaks, work on distribution service material inventory, sanitary sewer cleaning and inspection, and work at Oakwood Cemetery.

The City Council discussed the distribution service material inventory and funding to cover the work.

Assessing Department

Adam Smith, City Manager, reported the Assessing Department report is included in the packet of supporting material.

Building Department

Adam Smith, City Manager, reported the Building Department report is included in the packet of supporting material and mentioned the Eaton County building permit data.

- A. Motion** – To receive and place on file the February 2022 staff reports from the Manager's Office, Police Department, Department of Public Services, Assessing Department, and Building Department.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER JANCEK SECONDED, TO RECEIVE AND PLACE ON FILE THE FEBRUARY 2022 STAFF REPORTS FROM THE MANAGER'S OFFICE, POLICE DEPARTMENT, DEPARTMENT OF PUBLIC SERVICES, ASSESSING DEPARTMENT, AND BUILDING DEPARTMENT. MOTION CARRIED UNANIMOUSLY.

VIII. UNFINISHED BUSINESS

- A. Public Hearing** – To consider and receive public input on a Michigan Natural Resource Trust Fund Proposed 2022 Grant Application for Phase II of the Ballfield Development Project to add a second field (9U/12U Baseball and 9U to Adult Softball field) located adjacent to Fitzgerald Park, 100 Fitzgerald Park Dr.

Adam Smith, City Manager, explained Phase II of the proposed Ballfield Development Project and mentioned the anticipated action on the grant application at the 28 March 2022 City Council meeting.

MAYOR SOWLE OPENED THE PUBLIC HEARING TO CONSIDER AND RECEIVE PUBLIC INPUT ON A MICHIGAN NATURAL RESOURCE TRUST FUND PROPOSED 2022 GRANT APPLICATION FOR PHASE II OF THE BALLFIELD DEVELOPMENT PROJECT TO ADD A SECOND FIELD (9U/12U BASEBALL AND 9U TO ADULT SOFTBALL FIELD) LOCATED ADJACENT TO FITZGERALD PARK, 100 FITZGERALD PARK DR., AT 7:56 P.M.

The public did not comment.

MAYOR SOWLE CLOSED THE PUBLIC HEARING ON TO CONSIDER AND RECEIVE PUBLIC INPUT ON A MICHIGAN NATURAL RESOURCE TRUST FUND PROPOSED 2022 GRANT APPLICATION FOR PHASE II OF THE BALLFIELD DEVELOPMENT PROJECT TO ADD A SECOND FIELD (9U/12U BASEBALL AND 9U TO ADULT SOFTBALL FIELD) LOCATED ADJACENT TO FITZGERALD PARK, 100 FITZGERALD PARK DR., AT 7:56 P.M.

- B. Resolution #17 of 2022** – To approve a proposal for Professional Engineering Services from Fishbeck for Drinking Water State Revolving Fund Project Plan Development.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER MACDOWELL SECONDED, TO ADOPT RESOLUTION #17 OF 2022, TO APPROVE A PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES FROM FISHBECK FOR DRINKING WATER STATE REVOLVING FUND PROJECT PLAN DEVELOPMENT. MOTION CARRIED UNANIMOUSLY.

- C. Motion** – To introduce and set a public hearing on 09 May 2022 to consider and receive public input on a proposed Wastewater Treatment Plant and Collection System Improvements project.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER JANCEK SECONDED, TO INTRODUCE AND SET A PUBLIC HEARING ON 09 MAY 2022 TO CONSIDER AND RECEIVE PUBLIC INPUT ON A PROPOSED WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM IMPROVEMENTS PROJECT.

Adam Smith, City Manager, mentioned the previous City Council action on Wastewater Treatment Plant and Water Treatment Plant improvements.

MOTION TO INTRODUCE AND SET A PUBLIC HEARING ON 09 MAY 2022 TO CONSIDER AND RECEIVE PUBLIC INPUT ON A PROPOSED WASTEWATER TREATMENT PLANT AND COLLECTION SYSTEM IMPROVEMENTS PROJECT, CARRIED UNANIMOUSLY.

- D. Motion** – To introduce and set a public hearing on 09 May 2022 to consider and receive public input on a proposed Water Distribution, Treatment, and Supply System Improvements project.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER MACDOWELL SECONDED, TO INTRODUCE AND SET A PUBLIC HEARING ON 09 MAY 2022 TO CONSIDER AND RECEIVE

PUBLIC INPUT ON A PROPOSED WATER DISTRIBUTION, TREATMENT, AND SUPPLY SYSTEM IMPROVEMENTS PROJECT.

Adam Smith, City Manager, mentioned the thirty-day review required before the public hearing.

MOTION TO INTRODUCE AND SET A PUBLIC HEARING ON 09 MAY 2022 TO CONSIDER AND RECEIVE PUBLIC INPUT ON A PROPOSED WATER DISTRIBUTION, TREATMENT, AND SUPPLY SYSTEM IMPROVEMENTS PROJECT, CARRIED UNANIMOUSLY.

IX. NEW BUSINESS

IX. AUDIENCE PARTICIPATION

The public did not comment.

X. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Council Member MacDowell thanked the Utility Billing Clerk for notifying her when high usage was noticed and allowing time to address the issue.

Council Member Mulder thanked the City staff for its work on the St. Patrick's Day Parade.

Mayor Sowle appointed Amy Hoyes to the Board of Review.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER JANCEK SECONDED, TO APPROVE THE MAYOR'S APPOINTMENT OF AMY HOYES TO THE BOARD OF REVIEW. MOTION CARRIED UNANIMOUSLY.

XI. CLOSED SESSION

XII. ADJOURNMENT

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER JANCEK SECONDED, TO ADJOURN THE MONDAY, 14 MARCH 2022 CITY COUNCIL REGULAR MEETING, AT 8:05 P.M. MOTION CARRIED UNANIMOUSLY.

**COMMITTEE OF THE WHOLE AGENDA
MONDAY, 14 MARCH 2022**

**COUNCIL CHAMBERS, CITY HALL,
310 GREENWOOD ST., GRAND LEDGE MI 48837,
IN COMPLIANCE WITH THE OPEN MEETINGS ACT, AS AMENDED.**

- I. ROLL CALL OF CITY COUNCIL** – Mayor Thom Sowle; Mayor Pro-Tem Keith Mulder; and Council Members Brett Gillespie, Tom Jancek, Lynne MacDowell, and Don Willems
– Council Member Rick Lantz was excused

OTHERS PRESENT – Adam Smith, City Manager; Ameer King, Assistant City Manager; Gregory Newman, City Clerk; David Pawley, Finance Director / City Treasurer; Thomas Osterholzer, Chief of Police; Dave Gutchess, Public Services Superintendent; Kurt Ristow, Public Works Superintendent

II. DISCUSSION – Fiscal Year 2023 Annual Budget

Adam Smith, City Manager, reviewed the Fiscal Year 2023 Annual Budget.

The City Council discussed the Fiscal Year 2023 Annual Budget.

III. ADJOURNMENT

MAYOR SOWLE ADJOURNED THE 14 MARCH 2022 COMMITTEE OF THE WHOLE, AT 10:02 P.M.

APPROVED 28 MARCH 2022.

Gregory L. Newman, City Clerk

Thomas J. Sowle, Jr., Mayor