

**DOWNTOWN DEVELOPMENT AUTHORITY
IN THE GYMNASIUM, CITY HALL
310 GREENWOOD ST.
GRAND LEDGE, MI 48837**

**MINUTES – REGULAR MEETING
WEDNESDAY, MARCH 9, 2022 - 6:00 P.M.**

- I. ROLL CALL OF BOARD** – Authority Members Present: Chairman, Bruce MacDowell, Mayor Pro Tem Keith Mulder, Vicki Paski, Mayor Thom Sowle, Amy Hoyes, Michael Fredericks, Dana Beattie, Spencer Bye, Andrew Archer, Lise Mitchell, and Terrance Augustine
Members Absent: Karl Glarner and Chris Fata
Others Present: Adam Smith, City Manager, Ameer King, Assistant City Manager, Greg Newman, City Clerk

II. PLEDGE OF ALLEGIANCE – Keith Mulder led the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION – None

IV. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Wednesday, March 9, 2022, regular DDA agenda.

AUTHORITY MEMBER FREDERICKS MOVED, AUTHORITY MEMBER PASKI SECONDED, TO APPROVE THE MARCH 9, 2022, AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF MINUTES

- A. Motion** – To approve the Wednesday, February 9, 2022, regular DDA minutes.

AUTHORITY MEMBER AUGUSTINE MOVED, AUTHORITY MEMBER FREDERICKS SECONDED, TO APPROVE THE FEBRUARY 9, 2022, MINUTES AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE REPORTS – None

VII. STAFF REPORTS

- A. Financial Transactions and Bills** – Mrs. King reviewed the financial transactions and bills.

AUTHORITY MEMBER PASKI MOVED, AUTHORITY MEMBER BEATTIE SECONDED, TO ACKNOWLEDGE THE PAYMENT OF THE FINANCIAL TRANSACTIONS AND BILLS IN THE AMOUNT OF \$32,238.49. MOTION CARRIED UNANIMOUSLY.

- B. Monthly financial statement** – Mrs. King reviewed the monthly financial statements.

VIII. UNFINISHED BUSINESS

- A. Bridge Street Plaza Development** – Mr. Smith indicated that staff continues their due diligence on the project. The Authority approved \$20,000 in November 2021 towards that due diligence. We have completed many components, however, we need additional funding to complete the due diligence. If the Authority would like to continue, we are asking for consideration of up to an additional \$10,000 for the due diligence of Bridge Street Plaza.

AUTHORITY MEMBER MULDER MOVED, AUTHORITY MEMBER BYE SECONDED TO APPROVE UP TO \$10,000 OF ADDITIONAL FUNDING FOR THE DUE DILIGENCE OF BRIDGE STREET PLAZA. MOTION CARRIED UNANIMOUSLY.

- B. Jaycee Park Public Gathering Space** – At our last meeting, staff reported that no bids had been received for the project. There was initial feedback from contractors that if the construction period was extended, there may be some interest. The engineer put

the project back out for bid and one bid was received in the amount of \$447,690.40. Staff and engineers recommend rejecting the bid due to cost. There may be alternatives to consider such as additional steps, etc. Staff will look into possible options.

AUTHORITY MEMBER AUGUSTINE MOVED, AUTHORITY MEMBER PASKI SECONDED TO REJECT THE BID FOR THE JAYCEE PARK PUBLIC GATHERING SPACE. MOTION CARRIED UNANIMOUSLY.

IX. NEW BUSINESS – NONE

X. AUDIENCE PARTICIPATION – NONE

XI. COMMUNICATIONS FROM MEMBERS –

Authority Member Hoyes indicated that the St. Patrick's Day parade is this Saturday. The Chamber in partnership with the City printed coasters with dates for Grand Ledge events. The coasters will be distributed to businesses.

Authority Member Mitchell indicated that March is reading month at the library and there is also a treasure hunt for teens and adults.

XII. ADJOURNMENT

AUTHORITY MEMBER FREDERICKS MOVED, AUTHORITY MEMBER BEATTIE SECONDED TO ADJOURN THE MEETING AT 6:31 PM. MOTION CARRIED UNANIMOUSLY.

Vicki Paski, Secretary

Bruce MacDowell, Chairman