

**DOWNTOWN DEVELOPMENT AUTHORITY
IN THE GYMNASIUM, CITY HALL
310 GREENWOOD ST.
GRAND LEDGE, MI 48837**

**MINUTES – REGULAR MEETING
WEDNESDAY, FEBRUARY 9, 2022 - 6:00 P.M.**

- I. ROLL CALL OF BOARD** – Authority Members Present: Acting Chairman, Keith Mulder, Vicki Paski, Mayor Thom Sowle, Amy Hoyes, Michael Fredericks, Dana Beattie, Chris Fata, and Terrance Augustine
Members Absent: Bruce MacDowell, Andrew Archer, Karl Glarner, Spencer Bye, and Lise Mitchell
Others Present: Adam Smith, City Manager, Ameer King, Assistant City Manager, Greg Newman, City Clerk

II. PLEDGE OF ALLEGIANCE – Authority Member Hoyes led the Pledge of Allegiance

III. AUDIENCE PARTICIPATION – None

IV. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Wednesday, regular February 9, 2022, DDA agenda.

AUTHORITY MEMBER AUGUSTINE MOVED, AUTHORITY MEMBER FREDERICKS SECONDED, TO APPROVE THE FEBRUARY 9, 2022, AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF MINUTES

- A. Motion** – To approve the Wednesday, December 8, 2021, regular DDA minutes.

AUTHORITY MEMBER FREDERICKS MOVED, AUTHORITY MEMBER BEATTIE SECONDED, TO APPROVE THE DECEMBER 8, 2021, MINUTES AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE REPORTS – None

VII. STAFF REPORTS

- A. Financial Transactions and Bills** – Mrs. King reviewed the financial transactions and bills.

AUTHORITY MEMBER AUGUSTINE MOVED, AUTHORITY MEMBER FREDERICKS SECONDED, TO ACKNOWLEDGE THE PAYMENT OF THE FINANCIAL TRANSACTIONS AND BILLS IN THE AMOUNT OF \$16,807.06. MOTION CARRIED UNANIMOUSLY.

- B. Monthly financial statement** – Mrs. King reviewed the monthly financial statements.

VIII. UNFINISHED BUSINESS

- A. Bridge Street Plaza Development Discussion**– Mr. Smith indicated that staff has continued due diligence on the Bridge Street Plaza Development. The professional survey is complete, the Planning Commission has reviewed the height requirement, utilities have been reviewed, and the initial draft of the development agreement has been provided to Mr. Booth. During the due diligence process, it was discovered that one of the three parcels was purchased and owned by the City. Our attorney recommended that all three parcels be combined into one and that the DDA purchase the parcel for the original sale price. Mr. Smith further indicated that he will also recommend to the City Council that they commit the \$18,000 towards one of the DDA projects.

AUTHORITY MEMBER FREDERICKS MOVED, AUTHORITY MEMBER PASKI SECONDED TO APPROVE THE PURCHASE AGREEMENT FOR 211. S. BRIDGE STREET. MOTION CARRIED UNANIMOUSLY.

IX. NEW BUSINESS

X. AUDIENCE PARTICIPATION - NONE

XI. COMMUNICATIONS FROM MEMBERS –

Authority Member Beattie indicated that Meijer is happy to be a part of this community and she enjoys the community involvement.

Authority Member Fredericks indicated that all the bands are booked for Music in the Park. They begin June 23rd and end August 18th with 9 shows.

Authority Member Hoyes thanked Meijer for supporting our community. Movies have been shown at the Sun Theater on half days of school, St. Patrick's Day parade is coming up along with Emerge Women's Brunch at the Opera House celebrating women owned businesses.

Authority Member Augustine thanked the Grand Ledge Chamber of Commerce and Consumers Energy for the Chamber Bucks program. Mr. Augustine also asked about the special meeting. Mr. Augustine also asked about snow removal from the downtown sidewalks.

Mr. Smith indicated that we intended to have a special meeting next week as we had put out the Jaycee Park Public Space to bid. Unfortunately, we did not receive any bids. There will be further due diligence to determine why there were no bids and we are hopeful to come up with a new bidding strategy. Mr. Smith also indicated that staff will review the snow removal policy for the downtown sidewalks and email the board a response.

XII. ADJOURNMENT

ACTING CHAIRMAN MULDER ADJOURNED THE MEETING AT 6:36 PM.

Vicki Paski, Secretary

Keith Mulder, Acting Chairman