

**GRAND LEDGE CITY COUNCIL
310 GREENWOOD ST.
GRAND LEDGE MI 48837
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING
MONDAY, 24 JANUARY 2022 – 7:30 P.M.
GYMNASIUM, CITY HALL
310 GREENWOOD ST., GRAND LEDGE MI 48837**

- I. ROLL CALL OF COUNCIL** – Mayor Thom Sowle; and Council Members Brett Gillespie, Tom Jancek, Rick Lantz, and Lynne MacDowell
– Mayor Pro-Tem Keith Mulder and Council Member Don Willems were excused
OTHERS PRESENT – Adam Smith, City Manager; Gregory Newman, City Clerk; Thomas Osterholzer, Chief of Police; David Pawley, Finance Director / City Treasurer; Susan Stachowiak, Zoning Administrator;

II. PLEDGE OF ALLEGIANCE

Mayor Sowle led those in attendance in the Pledge of Allegiance.

III. AUDIENCE PARTICIPATION

John Horford, announced his candidacy for 77th District State Representative.

IV. APPROVAL OF CONSENT AGENDA

- A. Motion** – To approve the Monday, 24 January 2022 City Council consent agenda, as follows:
- i. Financial transactions and bills.
 - ii. Monday, 10 January 2022 City Council minutes.
 - iii. Monday, 10 January 2022 Closed Session minutes.
 - iv. Fiscal Year 2022 quarterly budget adjustments.
 - v. Resolution #05 of 2022 – To approve Change Order #01 to the Orchard Street Reconstruction Project.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MONDAY, 24 JANUARY 2022 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

V. APPROVAL OF REGULAR AGENDA

- A. Motion** – To approve the Monday, 24 January 2022 regular City Council agenda.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER JANCEK SECONDED, TO APPROVE THE MONDAY, 24 JANUARY 2022 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

VI. COMMITTEE AND BOARD REPORTS**Water and Sewer Disputes Committee**

Gregory Newman, City Clerk, reported the Water and Sewer Disputes Committee met on 17 January 2022 and approved one dispute.

VII. STAFF REPORTS**Manager's Office****Clerk's Department**

Gregory Newman, City Clerk, reported on the 02 November 2021 election release and repairs to Channel 12 equipment.

Police Department

Thomas Osterholzer, Chief of Police, reported on the successful Christmas Parade, the successful Stuff-a-Cop-Car event benefitting the Grand Ledge Food Bank, and the Police Department's involvement in No Child Without Christmas providing gifts for sixteen children, and mentioned the Grand Ledge United meeting on 16 February 2022.

Finance Department

David Pawley, Finance Director / City Treasurer, reported on tax collections, preparations for the Fiscal Year 2023 budget, and income tax reporting.

Planning and Zoning Department

Susan Stachowiak, Zoning Administrator, reported the Planning Commission approved its Annual Report and Work Plan, and is reviewing the Subdivision ordinance.

- A. Motion** – To receive and place on file the December 2021 staff reports from the Clerk's Department, Police Department, Finance Department, and Planning and Zoning Department.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER LANTZ SECONDED, TO RECEIVE AND PLACE ON FILE THE DECEMBER 2021 STAFF REPORTS FROM THE CLERK'S DEPARTMENT, POLICE DEPARTMENT, FINANCE DEPARTMENT, AND PLANNING AND ZONING DEPARTMENT. MOTION CARRIED UNANIMOUSLY.

VIII. UNFINISHED BUSINESS

- A. Resolution #06 of 2022** – To designate and confirm the "Meadow Woods East Phase 4 Storm Sewer Special Assessment District."

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER JANCEK SECONDED, TO ADOPT RESOLUTION #06 OF 2022, TO DESIGNATE AND CONFIRM THE "MEADOW WOODS EAST PHASE 4 STORM SEWER SPECIAL ASSESSMENT DISTRICT."

Adam Smith, City Manager, explained the resolution is the final action required to create the special assessment district.

MOTION TO ADOPT RESOLUTION #06 OF 2022, TO DESIGNATE AND CONFIRM THE “MEADOW WOODS EAST PHASE 4 STORM SEWER SPECIAL ASSESSMENT DISTRICT,” CARRIED UNANIMOUSLY.

- B. Resolution #07 of 2022** – To designate and confirm the “Meadow Woods East Phase 4 Street Lights Special Assessment District.”

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER JANCEK SECONDED, TO ADOPT RESOLUTION #07 OF 2022, TO DESIGNATE AND CONFIRM THE “MEADOW WOODS EAST PHASE 4 STREET LIGHTS SPECIAL ASSESSMENT DISTRICT.” MOTION CARRIED UNANIMOUSLY.

IX. NEW BUSINESS

- A. Resolution #08 of 2022** – To Approve a Revised Memorandum of Agreement Forming the Greater Lansing Regional Committee for Stormwater Management.

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADOPT RESOLUTION #08 OF 2022, TO APPROVE A REVISED MEMORANDUM OF AGREEMENT FORMING THE GREATER LANSING REGIONAL COMMITTEE FOR STORMWATER MANAGEMENT.

Adam Smith, City Manager, explained the City joined the Greater Lansing Regional Committee for Stormwater Management in 2007 and the Committee provides resources to comply with State stormwater requirements.

MOTION TO ADOPT RESOLUTION #08 OF 2022, TO APPROVE A REVISED MEMORANDUM OF AGREEMENT FORMING THE GREATER LANSING REGIONAL COMMITTEE FOR STORMWATER MANAGEMENT, CARRIED UNANIMOUSLY.

- B. Motion** – To adopt the Fiscal Year 2023 Budget Calendar.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER JANCEK SECONDED, TO ADOPT THE FISCAL YEAR 2023 BUDGET CALENDAR.

Adam Smith, City Manager, explained the Fiscal Year 2023 budget calendar sets several Committees of the Whole following City Council meetings in March and April with additional Committees of the Whole in May, if necessary.

MOTION TO ADOPT THE FISCAL YEAR 2023 BUDGET CALENDAR, CARRIED UNANIMOUSLY.

IX. AUDIENCE PARTICIPATION

The public did not comment.

X. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Council Member MacDowell mentioned she will be absent for the 14 February 2022 City Council meeting.

Council Member Jancek mentioned a 21 January 2022 meeting with Senator Debbie Stabenow on available infrastructure grants.

XI. CLOSED SESSION**XII. ADJOURNMENT**

COUNCIL MEMBER GILLESPIE MOVED, COUNCIL MEMBER LANTZ SECONDED, TO ADJOURN THE MONDAY, 24 JANUARY 2022 CITY COUNCIL REGULAR MEETING, AT 8:03 P.M. MOTION CARRIED UNANIMOUSLY.

APPROVED 14 FEBRUARY 2022.

Gregory L. Newman, City Clerk

Thomas J. Sowle, Jr., Mayor