

**GRAND LEDGE CITY COUNCIL  
310 GREENWOOD ST.  
GRAND LEDGE MI 48837  
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING  
MONDAY, 28 FEBRUARY 2022 – 7:30 P.M.  
GYMNASIUM, CITY HALL  
310 GREENWOOD ST., GRAND LEDGE MI 48837**

- I. ROLL CALL OF COUNCIL** – Mayor Thom Sowle; and Council Members Tom Jancek, Rick Lantz, Lynne MacDowell, and Don Willems  
– Mayor Pro-Tem Keith Mulder and Council Member Gillespie were excused  
**OTHERS PRESENT** – Adam Smith, City Manager; Gregory Newman, City Clerk; Thomas Osterholzer, Chief of Police; David Pawley, Finance Director / City Treasurer;

**II. PLEDGE OF ALLEGIANCE**

Mayor Sowle led those in attendance in the Pledge of Allegiance.

**III. AUDIENCE PARTICIPATION**

The public did not comment.

**IV. APPROVAL OF CONSENT AGENDA**

- A. Motion** – To approve the Monday, 28 February 2022 City Council consent agenda, as follows:
- i. Financial transactions and bills.
  - ii. Monday, 14 February 2022 City Council minutes.
  - iii. Mechanic and Utilities Operator job descriptions.
  - iv. Grand Ledge Area Chamber of Commerce 12 March 2022 St. Patrick’s Day Parade.

COUNCIL MEMBER MACDOWELL MOVED, COUNCIL MEMBER LANTZ SECONDED, TO APPROVE THE MONDAY, 28 FEBRUARY 2022 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

**V. APPROVAL OF REGULAR AGENDA**

- A. Motion** – To approve the Monday, 28 February 2022 regular City Council agenda.

COUNCIL MEMBER JANCEK MOVED, COUNCIL MEMBER MACDOWELL SECONDED, TO APPROVE THE MONDAY, 28 FEBRUARY 2022 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

**VI. COMMITTEE AND BOARD REPORTS****Parks and Recreation Commission**

Adam Smith, City Manager, reported the Parks and Recreation Commission recommended the Michigan Natural Resource Trust Fund Proposed 2022 Grant Application for Phase II of the Ballfield Development Project to add a second field (9U/12U Baseball and 9U to Adult Softball field) located adjacent to Fitzgerald Park, 100 Fitzgerald Park Dr.

**Water and Sewer Disputes Committee**

Gregory Newman, City Clerk, reported the Water and Sewer Disputes Committee approved one dispute.

**VII. STAFF REPORTS****Manager's Office**

Adam Smith, City Manager, reported the City Council Finance and Policy Committee is meeting to review the Fiscal Year 2023 budget, and mentioned the first Committee of the Whole on 14 March 2022 to review the Fiscal Year 2023 budget.

**Clerk's Department**

Gregory Newman, City Clerk, reported on work with Grand Ledge High School for an election and voting presentation, and election day emergency management and security training with the Cybersecurity and Infrastructure Security Agency.

The City Council discussed the election and voting presentation at Grand Ledge High School.

**Police Department**

Thomas Osterholzer, Chief of Police, reported on the lock-down drill at Grand Ledge High School, de-escalation training, and a local donation for new equipment.

The City Council discussed the lock-down drill at Grand Ledge High School.

**Finance Department**

David Pawley, Finance Director / City Treasurer, reported on Internal Revenue Service reporting and form distribution, tax collections, Fiscal Year 2023 budget preparation, and the annual property insurance renewal process.

**Planning and Zoning Department**

Adam Smith, City Manager, reported the Zoning Administrator is unavailable this evening, and the Planning and Zoning Department report is included in the packet of supporting material.

- A. Motion** – To receive and place on file the January 2022 staff reports from the Clerk's Department, Police Department, Finance Department, and Planning and Zoning Department.

COUNCIL MEMBER MACDOWELL MOVED, COUNCIL MEMBER JANCEK SECONDED, TO RECEIVE AND PLACE ON FILE THE JANUARY 2022 STAFF REPORTS FROM THE CLERK'S

DEPARTMENT, POLICE DEPARTMENT, FINANCE DEPARTMENT, AND PLANNING AND ZONING DEPARTMENT. MOTION CARRIED UNANIMOUSLY.

**VIII. UNFINISHED BUSINESS**

- A. Public Hearing** – On the sale of 211 S. Bridge St. to the Downtown Development Authority.

Adam Smith, City Manager, explained 211 S. Bridge St. is the sole property in Bridge Street Plaza not already owned by the Downtown Development Authority.

MAYOR SOWLE OPENED THE PUBLIC HEARING ON THE SALE OF 211 S. BRIDGE ST. TO THE DOWNTOWN DEVELOPMENT AUTHORITY, AT 7:47 P.M.

The public did not comment.

MAYOR SOWLE CLOSED THE PUBLIC HEARING ON THE SALE OF 211 S. BRIDGE ST. TO THE DOWNTOWN DEVELOPMENT AUTHORITY, AT 7:47 P.M.

- B. Resolution #16 of 2022** – To approve a Purchase Agreement with the Downtown Development Authority for 211 S. Bridge St.

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADOPT RESOLUTION #16 OF 2022, TO APPROVE A PURCHASE AGREEMENT WITH THE DOWNTOWN DEVELOPMENT AUTHORITY FOR 211 S. BRIDGE ST.

Adam Smith, City Manager, mentioned the City Charter requires five affirmative votes to approve the sale of real property.

MOTION TO ADOPT RESOLUTION #16 OF 2022, TO APPROVE A PURCHASE AGREEMENT WITH THE DOWNTOWN DEVELOPMENT AUTHORITY FOR 211 S. BRIDGE ST., MOTION CARRIED UNANIMOUSLY.

- C. Public Hearing** – On an ordinance amending the Grand Ledge City Code, Chapter 46, Zoning, Article XVI, Schedule of Regulations, Section 46-453, Schedule.

Adam Smith, City Manager, explained the ordinance addresses building heights.

MAYOR SOWLE OPENED THE PUBLIC HEARING ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE, CHAPTER 46, ZONING, ARTICLE XVI, SCHEDULE OF REGULATIONS, SECTION 46-453, SCHEDULE, AT 7:50 P.M.

The public did not comment.

MAYOR SOWLE CLOSED THE PUBLIC HEARING ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE, CHAPTER 46, ZONING, ARTICLE XVI, SCHEDULE OF REGULATIONS, SECTION 46-453, SCHEDULE, AT 7:50 P.M.

- D. Ordinance #596** – Amending the Grand Ledge City Code, Chapter 46, Zoning, Article XVI, Schedule of Regulations, Section 46-453, Schedule.

COUNCIL MEMBER MACDOWELL MOVED, COUNCIL MEMBER JANCEK SECONDED, TO ADOPT ORDINANCE #596, AMENDING THE GRAND LEDGE CITY CODE, CHAPTER 46, ZONING, ARTICLE XVI, SCHEDULE OF REGULATIONS, SECTION 46-453, SCHEDULE.

The City Council debated the requirement of flat roofs in the downtown.

MOTION TO ADOPT ORDINANCE #596, AMENDING THE GRAND LEDGE CITY CODE, CHAPTER 46, ZONING, ARTICLE XVI, SCHEDULE OF REGULATIONS, SECTION 46-453, SCHEDULE, CARRIED UNANIMOUSLY.

- E. Motion** – To set a public hearing on 14 March 2022 to consider and receive public input on a Michigan Natural Resource Trust Fund Proposed 2022 Grant Application for Phase II of the Ballfield Development Project to add a second field (9U/12U Baseball and 9U to Adult Softball field) located adjacent to Fitzgerald Park, 100 Fitzgerald Park Dr.

COUNCIL MEMBER MACDOWELL MOVED, COUNCIL MEMBER LANTZ SECONDED, TO SET A PUBLIC HEARING ON 14 MARCH 2022 TO CONSIDER AND RECEIVE PUBLIC INPUT ON A MICHIGAN NATURAL RESOURCE TRUST FUND PROPOSED 2022 GRANT APPLICATION FOR PHASE II OF THE BALLFIELD DEVELOPMENT PROJECT TO ADD A SECOND FIELD (9U/12U BASEBALL AND 9U TO ADULT SOFTBALL FIELD) LOCATED ADJACENT TO FITZGERALD PARK, 100 FITZGERALD PARK DR.

Adam Smith, City Manager, reported the Parks and Recreation Commission recommends the grant application, explained the timeline for holding the public hearing and taking action to authorize the grant application, and mentioned the expected construction in 2023.

MOTION TO SET A PUBLIC HEARING ON 14 MARCH 2022 TO CONSIDER AND RECEIVE PUBLIC INPUT ON A MICHIGAN NATURAL RESOURCE TRUST FUND PROPOSED 2022 GRANT APPLICATION FOR PHASE II OF THE BALLFIELD DEVELOPMENT PROJECT TO ADD A SECOND FIELD (9U/12U BASEBALL AND 9U TO ADULT SOFTBALL FIELD) LOCATED ADJACENT TO FITZGERALD PARK, 100 FITZGERALD PARK DR., CARRIED UNANIMOUSLY.

**IX. NEW BUSINESS**

**IX. AUDIENCE PARTICIPATION**

The public did not comment.

**X. COMMUNICATIONS FROM THE MAYOR AND COUNCIL**

Council Member Willems mentioned the Grand Ledge Area Emergency Services Authority received its new ambulance.

**XI. CLOSED SESSION**

**XII. ADJOURNMENT**

COUNCIL MEMBER LANTZ MOVED, COUNCIL MEMBER WILLEMS SECONDED, TO ADJOURN THE MONDAY, 28 FEBRUARY 2022 CITY COUNCIL REGULAR MEETING, AT 8:01 P.M. MOTION CARRIED UNANIMOUSLY.

APPROVED 14 MARCH 2022.

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Gregory L. Newman, City Clerk

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Thomas J. Sowle, Jr., Mayor