



Site Plan Review Application

For Office Use Only

Fee Paid _____

Date Received: _____

Applicant(s) _____

Address _____

Daytime Phone _____

Evening Phone _____

Interest in Property (check one)

Owner

Option to buy

Represent Owner

Lessee

Other _____

Complete address of property requested to be reviewed _____

Owner Name(s) _____

Address _____

Daytime Phone _____

Evening Phone _____

Legal Description (indicate attached if needed): _____

Lot size: Width _____ Length _____ Area _____

Current zoning: _____

Proposed use of property _____

Estimate the following:

General traffic volume _____

Total population increase _____

Population per acre _____

Hours of operation _____

- Total number of employees _____
- Total building area proposed _____
- Parking spaces _____

Petition must include photographs of the property, copies of any other required permits and a site plan, as follows:

- Drawn to a scale of at least 1"=100' – (1"=50' for storm water plans)
- Existing and proposed structures (buildings, trash receptacles, landscaping, etc.)
- Existing and proposed parking areas and driveways
- Existing and proposed roads, easements and other access points
- Flood plain elevations, if applicable
- Zoning classifications of all abutting land within 300 feet
- Soil Erosion and Sedimentation Control (SESC) and National Pollutant Discharge Elimination System (NPDES) permits, if applicable

I stipulate and understand the site plan review, if approved by the City of Grand Ledge, does not guarantee I may proceed with the proposed development. I understand there may be additional permits required to meet trade codes and other governmental requirements, and I understand the City of Grand Ledge does not have any power or authority over these additional permits. I certify the statements made and the information provided in this site plan review application are true, accurate and complete.

Signature Date

Required Reviews

	Approve Petition	Deny Petition	Initials
<input checked="" type="checkbox"/> Zoning Administrator	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/> Planning Commission	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/> Building Official	<input type="checkbox"/>	<input type="checkbox"/>	_____